



MOVE OUT INSPECTION CHECK LIST

Please provide us with your new address & phone number

1. ALL furniture and personal items MUST be removed from the property before and inspection to take place. This includes ALL trash from inside and outside the property. ALL garbage must be emptied and or hauled away. ANY trash left behind, tenants will be charged for dumping and or removing.
2. Kitchen must be cleaned thoroughly:-
 - A. All appliances must be scrubbed inside & out making sure that stove is completely free of any grease or food particles.
 - B. All kitchen cupboards & drawers must be wiped inside and out and grease free.
 - C. All appliances must be in working condition, if any appliance is not in working condition. Please disclose to your property manager/inspector.
 - D. Wipe down all base boards, windows & window sills.
3. If tenant is responsible for carpet cleaning, an invoice must be submitted at move out.
4. All closets, cupboards & vanities must be wiped inside & out & all drawers must be debris free.
5. Sweep & mop all tile/vinyl floors removing any stains and wipe all base boards.
6. Clean all windows & screens inside and out & wipe all window sills.
7. Clean fireplace.
8. Remove all cobwebs.
9. Remove all nails or screws from walls.
10. Sweep garage, patio(s) and balcony(s).
11. Clean and disinfect all bathrooms and remove all personal items.
12. Clean all window coverings.
13. Repair or replace any damaged screens.
14. Make sure all outside landscaping is taken care of (if you take care of it yourself)
15. Any damage caused by your pet needs to be repaired.
16. Surrender house/pool/gate/mailbox keys and remote controls to your property manager/inspector.